

FUNDRAISING MANAGER or DEVELOPMENT COORDINATOR

Darieth Chisolm is seeking a rockstar fundraising manager to spearhead the development of 50 Shades of Silence documentary and social justice project.

This position would require identifying and establishing valuable partnerships, planning fundraising events and securing opportunities for exposure. This candidate should be available for travel and have a knack for basic PR style-communication.

If you seek to be a part of something bigger and are eager to help us on our mission, we are excited to have you join our team!

ESSENTIAL FUNCTIONS/RESPONSIBILITIES

- Recruit, organise and educate Angel Ambassador volunteers
- Research supporters and use the data to tailor a strategy that improves fundraising, solicitations, and engagement by meeting the supporters preferences.
- Research, write and submit grant proposals
- Build relationships with major donors, investors and/or sponsors
- Manage information and fundraising activity of donors in a database
- Ensure major donors are happy and up-to-date on progress and milestones
- Devise and organise fundraising campaigns, exclusive screenings and community events
- Secure opportunities for publicity to raise awareness of the mission of 50 Shades of Silence and fuel fundraising goals
- Identify, recruit and train a board of directors

KEY ATTRIBUTES

- Strong problem solving and/or critical thinking skills
- Strong organizational skills for all things logistical
- Extremely self-motivated - can you manage your own time and be self- disciplined in order to get things done?
- Proactive, pragmatic, and resourceful problem solver.
- Good at researching and devising strategies and taking advantage of donation possibilities
- Ability to manage multiple priorities and meet or beat deadlines with no errors.
- Adept at people management, building long-term relationships with potential donors or volunteers and persuasively explaining the 50 Shades of Silence mission.
- Tech savvy

- The aptitude to accurately assess the urgency of project or request; in turn, respond swiftly and complete the request expeditiously.
- Flawless communication skills and has the ability to represent Darieth Chisolm (and pitch if needed!) when dealing with networking communications
- While this position is Monday through Friday, you would also need to be available some evenings and weekends.
- Has a super positive attitude, fun personality and be solution- oriented with pristine analytical skills
- Has the ability to work independently, using excellent judgement to effectively make decisions as a leader.

KEY QUALIFICATIONS

- At least three-five years' experience as a project or fundraising manager or in a relevant field such as sales/marketing or publicity.
- Experience working with managers and teams located remotely.
- Fluency working in Google drive
- In-home office setup including: Mac or PC Computer with minimum 1.0ghz dual core processor, 8gb, and the most recent version of MS Office installed (all programs; Word, Excel, Power Point) Smartphone with email capabilities
- Ability to travel or commute if needed.

TO APPLY

Please send an email to info@Dariethchisolm.com with the subject line “Your Name, Fundraising Manager Application,” and include the following info:

- 1) Your cover letter detailing why you are the perfect candidate for the position and exactly what you would contribute to our mission.
- 2) Your complete resume and available start date.
- 3) So that we can get a better understanding of you and your style, please submit a 2-5 minute long video sharing with us who you are, why you're inspired to apply for this position, what you would contribute to the team and why you should be selected to join the team.

APPLICATIONS POLICY & PROCESS

Any submissions that don't include ALL of the details requested in the steps above will be automatically discounted and deleted.

We will only be responding to the submissions we believe are a potential fit. All questions about the details of the position and compensation will be answered AFTER we reach out to you to discuss your submission.

Finally: If your submission truly is A+, please expect to hear from us soon with insights on the next step for our interview process.

We look forward to hearing from you!

About Darieth Chisolm

Darieth Chisolm is a leading women's empowerment and business coach with a global clientele and has over 30 years' experience as a 2x Emmy Award winning TV Host and News Anchor. Darieth is also an author, speaker, activist and filmmaker of 50 Shades of Silence.

You can learn more about her at www.DariethChisolm.com and www.50shadesofsilence.com